

YOUTH SERVICES POLICY

Title: Families in Need of Services	Type: D. Community Based Services
Next Annual Review Date: 12/19/2013	Sub Type: 10. Supervision
	Number: D.10.10
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References: Louisiana Children's Code, Title VII	
STATUS: Approved	
Approved By: Mary L. Livers, Deputy Secretary	Date of Approval: 12/19/2011

I. AUTHORITY:

Deputy Secretary of Youth Services as contained in La. R.S. 36:405. Deviation from this policy must be approved by the Deputy Secretary.

II. PURPOSE:

To establish procedures regarding Families in Need of Services youth.

III. APPLICABILITY:

Deputy Assistant Secretary - Community-Based Services, Probation and Parole
Regional Managers/Juveniles and employees of Community-Based Services

IV. DEFINITIONS:

Agency - Youth Services, Office of Juvenile Justice

Community- Based Services (CBS) - formerly known as the Division of Youth Services, includes the regional probation and parole offices located throughout the state.

Deputy Assistant Secretary - Community-Based Services - unit head of regional probation and parole office staff.

Families in Need of Services (FINS) - an informal, pre-adjudicatory intervention which coordinates services in an effort to avoid formal adjudication of a youth.

V. POLICY:

The Agency shall comply with the terms of Title VII of the Louisiana Children's Code by participating in the staffing of Families in Need of Services (FINS) cases when requested by the FINS officer. Title VII also provides for an Informal Families in Need Services Agreement in which agencies may be required to provide youth and their families with services, should the FINS officer determine that such services are needed.

CBS may provide supervision in the community (refer to YS Policy D.10.7) and referrals to community/contract services, if available, to pre-adjudicated youth.

VI. PROCEDURES:

- A. The Regional Manager shall advise the FINS officer of the services available through CBS.
- B. When the FINS officer notifies the Regional Office of a scheduled FINS staffing, the Regional Manager, or designee, shall attend.
- C. If, as a result of the staffing, it is determined that CBS is best suited to provide supervision, then CBS staff attending shall inform the FINS officer that the service will be provided.
- D. At the successful completion or unsuccessful termination of the Families in Need of Services Agreement, the PPO/J providing supervision shall prepare a closing summary which will be sent to the FINS officer.

The summary shall contain:

- 1. A record of the youth and family's compliance or noncompliance with the terms of the agreement;
- 2. The services the youth and family received; and
- 3. Whether the problems which first brought them to the attention of the court have been resolved.

Previous Regulation/Policy Number: DYS 10.10

Previous Effective Date: 04/24/95

Attachments/References: